

**North East Derbyshire District Council**

**Annual Council**

**22 May 2023**

**SCHEME OF DELEGATION**

**Report of the Assistant Director of Governance and Monitoring Officer**

**Classification:** This report is public

**Report By:** Sarah Sternberg. Monitoring Officer

**Contact Officer:** Alan Maher, Governance Manager 01246 217391  
[alan.maher@ne-derbyshire.gov.uk](mailto:alan.maher@ne-derbyshire.gov.uk)

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**PURPOSE / SUMMARY**

For Council to approve the Scheme of Delegation as outlined in Section 22 of the Council's Constitution Scheme of Delegation

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**RECOMMENDATIONS**

It is recommended that Council approves the Scheme of Delegation as set out in the Council's Constitution

Approved by the Portfolio Holder – Council Services

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**IMPLICATIONS**

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**Finance and Risk:** Yes  No

**Details:**

On Behalf of the Section 151 Officer

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**Legal (including Data Protection):** Yes  No

**Details:**

It is a requirement under Council Procedure Rule 1.1 (o) of the Council's Constitution, that Annual Council Meeting agrees the Scheme of Delegation as set out in Section 22 of the Constitution.

On Behalf of the Solicitor to the Council

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**Staffing:** Yes  No

**Details:**

On behalf of the Head of Paid Service

## DECISION INFORMATION

<b>Decision Information</b>	
<p><b>Is the decision a Key Decision?</b>  A Key Decision is an executive decision which has a significant impact on two or more District wards or which results in income or expenditure to the Council above the following thresholds:</p> <p><b>NEDDC:</b>  <b>Revenue - £100,000</b> <input type="checkbox"/> <b>Capital - £250,000</b> <input type="checkbox"/>  <input checked="" type="checkbox"/> <i>Please indicate which threshold applies</i></p>	No
<p><b>Is the decision subject to Call-In?</b>  (Only Key Decisions are subject to Call-In)</p>	No
<b>District Wards Significantly Affected</b>	All
<p><b>Consultation:</b>  <b>Leader / Deputy Leader</b> <input type="checkbox"/> <b>Cabinet / Executive</b> <input type="checkbox"/>  <b>SMT</b> <input type="checkbox"/> <b>Relevant Service Manager</b> <input type="checkbox"/>  <b>Members</b> <input type="checkbox"/> <b>Public</b> <input type="checkbox"/> <b>Other</b> <input type="checkbox"/></p>	No  Details: Click here to enter text.

<b>Links to Council Plan priorities, including Climate Change, Equalities, and Economics and Health implications.</b>
None

## REPORT DETAILS

### 1 Background

- 1.1 It is a requirement under Council Procedure Rule 1.1(o) of the Council's Constitution that the Annual Council Meeting agrees the Scheme of Delegation as set out in Section 22 of the Constitution.
- 1.2 The Scheme of Delegation outlines the specific delegation of Council and Executive Functions to officers. In Particular;
- Managing Director and Head of Paid Service
  - Director or Growth and Assets
  - Director of Finance and Resources
  - Assistant Director of Governance and Monitoring Officer.
- 1.3 The Scheme also outlines Proper Officer Provisions.

## 2. Details of Proposal or Information

2.1 A electronic link to the Scheme of Delegation is set out at Appendix 1.

## 3 Reasons for Recommendation

3.1 This report fulfils the Constitutional requirements for agreement of the scheme at the Annual Meeting of Council.

3.2 The framework outlines the specific delegation of Council and Executive Functions to officers, in order for them to do their paid work as officers of the Council taking into account the current Management Structure.

## 4 Alternative Options and Reasons for Rejection

4.1 It is a requirement of the Council Procedure Rules that the Scheme of Delegation is approved at Annual Council.

### DOCUMENT INFORMATION

Appendix No	Title
1	Proposed Delegation Scheme 2023-24 – Section 22 of the Proposed Constitution. <a href="#">Constitution of the Council – Section 22</a> )
<b>Background Papers</b> (These are unpublished works which have been relied on to a material extent when preparing the report. They must be listed in the section below. If the report is going to Cabinet then you must provide copies of the background papers)	
None	